

Utilization Management Specialist

NTBHA, a Local Behavioral Health Authority based in Dallas, Texas, is responsible for developing a collaborative system of care for children, adolescents and adults with severe mental illness and other serious emotional disturbances, as well as those experiencing a substance use disorder. The UM Specialist's primary functions are granting authorizations and conducting utilization reviews for behavioral health services per clinical information given by providers and internal criteria for medical necessity and appropriateness of care. Specialists will monitor compliance with and for various contracts entered into by NTBHA, including with the State of Texas. Data entry, maintaining files and reports, and performing other routine office work are required in this position. This position will require excellent communication, organizational and documentation skills as well as the ability to use multiple computer software applications, including WebCARE and CMBHS. Also required are: at least five years' experience in direct care of persons with a serious mental illness, documented training in psychopharmacologic management of serious mental illness, and medical/psychiatric co-morbidity and complications in chronic serious mental illness; at least five years' experience participating as a member of a treatment team that develops and monitors treatment plans for persons with chronic & serious mental illness; at least one year experience with the implementation of utilization management policies, procedures, and protocols for MH services, either as a provider or manager; at least one year experience supervising MH providers.

License: Licensed Practitioner of the Healing Arts (LPHA) in the state of Texas, RN, RN-APN, PA, LPC, LCSW or LMFT is **required**.

If interested, please send your resume to: humanresources@ntbha.org